

Auburn School Committee Meeting Agenda
5 West Street, Auburn, Massachusetts 01501

January 3, 2024 - 6:00 p.m.

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Meeting ID: 857 1282 3082
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Call to Order:

The meeting of the Town of Auburn School Committee is being conducted both in person and remotely, consistent with Chapter 107 of the Acts of 2022, which suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members are allowed to participate remotely as long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

For the public to join the meeting remotely through Zoom, please use the link posted on the agenda on the Town's Website.

All supporting materials that have been provided to members of this body, is available on the Town's website. The public is encouraged to follow along using the posted agenda.

Please note that this meeting is being recorded by Auburn Cable Television. Thank you.

Pledge:

Our Vision: The Vision of the Auburn Public Schools is to educate and prepare students for the opportunities and challenges of a changing world.

Our Commitment: We will create, maintain, and support an environment that fosters a sense of belonging for all students in our schools respecting race, color, sex, religion, national origin, sexual orientation, gender identity, homelessness, poverty, spoken language and ability.

CITIZENS' COMMENTS: *Per School Committee Policy BEDH, speakers will be allowed up to three (3) minutes to present their material and must begin their comments by stating their name and town precinct. The public comment section shall not exceed 15 minutes and all speakers are encouraged to present their comments in a respectful manner. Topics for discussion should be limited to those items within the School Committee's scope of authority: review and approval of the school district budget, the performance of the Superintendent and the policies of the District.*

SPECIAL RECOGNITIONS:

AHS student Logan Plumb auditioned for the New England Music Festival in Griswold, CT on Saturday, December 9th. We are thrilled to announce he was accepted and will be joining top students from New Hampshire, Vermont, Connecticut and Massachusetts in a Concert Festival in MArch. This is an incredible achievement. Congratulations to Logan and all the students selected for this opportunity.

Congratulations to Zhunay Moulton who broke an AHS Indoor Track & Field record on Wednesday, December 13th. Zhunay broke the 55-meter dash record with a hand time of 7.3 seconds, which converts to a 7.54 in electronic time. MileSplit Massachusetts declared Zhunay one of its Elite Performers of the week. Zhuney now holds two Indoor Track & Field records. She set the 300-meter record as a freshman, during her first-ever Indoor Track season, with a time of 44.33 seconds, on January 15, 2023.

MINUTES: 12/13/23

STUDENT REPRESENTATIVES REPORT:

SUPERINTENDENT'S REPORT:

Student Spotlight

Bryn Mawr Elementary School - Mrs. Tarini's grade 2 - New Year's Around the World

UNFINISHED BUSINESS:

FY '25 Budget

Action

The FY25 draft budget presented to you over the last several meetings represents a 5.63% increase from the amended FY24 School Budget of \$ 30,132,276 to the FY25 Draft Budget of 31,828,336.68 for an overall increase of \$ 1,696,060.68

Recommended Motion.....vote to approve and send forward the FY '25 Budget as presented by the Superintendent

Field Trip Policy Draft

Information

As requested at the previous meeting, the new Policy JJH is under consideration for a second reading.

Policy JJH-SECOND READING

Body Worn Cameras

Action

In your packet you will find a proposed Memorandum of Agreement between the Auburn Public Schools and Auburn Police Department. As you know, the Auburn Police Department has issued Body Worn Cameras(BWC) to all of its members. Our SROs, while they work in the schools, are still considered to be patrolmen and as such, will be issued a BWC. The Memorandum in your packet outlines a draft policy for the presence of BWC in our schools to ensure the safety of our students and staff along with confidentiality for the same.

Recommended Motion.....*vote to approve the Memorandum between the Auburn Public Schools and Auburn Police Department as presented by the Superintendent*

NEW BUSINESS:

Historical Field Trip Listing

Information

In your packet you will find a historical listing of field trips for each of the schools. This information was requested by the Committee at a previous meeting as we continue to examine the field trip process for all schools.

NESDEC 2023-2024 Enrollment Projection Report

Information

In your packet you will find this year's Enrollment Projection Report from the New England School Development Council(NESDEC). Each year, this organization compiles this report based upon information we provide and information from the Department of Housing and Urban Development(HUD). Graphs and information provided reflect both historical and projected enrollment data.

SWCEC Annual Report

Information

In your packet you will find the Annual Report from the Southern Worcester County Educational Collaborative. This was approved by the SWCEC Board of Directors at the December 15, 2023 meeting.

Assabet Valley Collaborative FY '23 Audit Report

Information

In your packet you will find the Annual Report from the Assabet Valley Collaborative for your review. This was approved by the AVC Board of Directors at the December 1, 2023 meeting.

TEACHING AND LEARNING REPORT:

We had a plethora of activities occurring throughout the district during our professional development day yesterday, January 3, 2024. Over the course of the school year, we have been planning and preparing for this day like all of our professional development time.

The majority of our staff was engaged in the district's continued efforts with Universal Design for Learning (UDL). Our UDL coaches: Claudia Allain at the Preschool, Dawn Fenuccio and Jessica Roark at Bryn Mawr, Julie Benoit and Nicole Dunn at Pakachoag, Jill Spencer and Erin Kane at Swanson Road, Karin Loach and Patricia Fishwick at the Middle School and Karyn Ferdella at the High School attend monthly meetings with experts in the field in developing their expertise. Principals, together with the aforementioned UDL coaches and a UDL technical assistant at each school continue to move this important initiative forward--the goal of which is to support the needs and interests of all of our students.

Our counselors met with Sue Bahnan, the Community and School Outreach Coordinator from the Worcester County DA's office on the topic of Trauma. Specifically, they looked at trauma-informed practices as part of the *Handle With Care* Initiative, a national strategy aimed at ensuring children receive appropriate interventions to help them achieve at their highest levels despite traumatic experiences they may have experienced.

Although members of our Wellness department have individually seen the new Health and Physical Education standards, yesterday was our first opportunity to meet as a K-12 group. Teachers spent the day unpacking the standards as a first step toward developing a consistent K-12 scope and sequence that includes evidence of student mastery and developing student-friendly targets.

Like their Wellness colleagues, the Music and Art departments had the opportunity to meet as a K-12 group in order to examine gaps and overlaps and share resources and techniques to enhance their instruction.

Nurses received training from Professional Software for Nurses, Inc, on advanced skills in SNAP Health Center, our health documentation software.

BUSINESS/FINANCIAL REPORT:

Year to Date Budget Report

Mrs. Wirzbicki has provided a year to date budget report dated December 20, 2023 for your review. **Information**

Budget Transfers

Mrs. Wirzbicki has provided a listing of Budget Transfers dated December 20, 2023 between the same series for your information and between different series for which she is seeking your approval. **Action**

Recommended Motion.....to approve the list of Transfers dated December 20, 2023 as presented by the Business Manager.

Executive Session: If needed for Negotiations

Action

Recommended Motion.....to adjourn into executive session to discuss the bargaining position with personnel that could be compromised if discussed in open session. We will not return to open session.

Adjournment Roll Call Vote:

MINUTES

SCHOOL COMMITTEE MEETING

Location: 5 West Street, School Committee Room

December 13, 2023 6:00 p.m.

In Attendance:

Absent

Zoom

Jessie Harrington

Meghan McCrillis

Brooke Wrenn

Samantha Rapahel

Stef Parker

Beth Chamberland, Superintendent

Alan Keller, Assistant Superintendent

Cecelia Wirzbicki, Business Manager

Jennifer Stanick

Katie Luby

Srg, Scott Mills

CALL TO ORDER:

Jessie Harrington called the meeting to order at 6:01p.m.

Meghan McCrillis read out loud the Auburn Public School Vision & Commitment.

CITIZENS' COMMENTS: None

Jessie Harrington asked if we had any citizens here to comment either in the audience or on Zoom. There were no comments.

SPECIAL RECOGNITIONS:

Dr. Chamberland acknowledged and congratulated the following student athletes as the 2023 Fall SWCL All Stars:

Jon Rocheford - First Team SWCL All Stars Boy Golf
Trevor Amero - First Team SWCL All Stars Boy Golf
Anthony Casillo - Second Team SWCL All Stars Boy Golf
Logan Mulcahy - Second Team SWCL All Stars Boy Golf
Emma Ellis - First Team SWCL All Star Girls Cross Country
Emily Hunter - Second Team SWCL All Star Girls Cross Country
Natalie Frazier - First Team SWCL All Stars Girls Soccer
Molly Hilditch - First Team SWCL All Stars Girls Soccer
Zhunay Moulton - First Team SWCL All Stars Girls Soccer
Omar Abu-Lail - First Team SWCL All Stars Boys Soccer
Nick Almeida - First Team SWCL All Stars Boys Soccer
Alex Mercadante - Second Team SWCL All Stars Boys Soccer
James Almeida - Second Team SWCL All Stars Boys Soccer
Gianna Candelaria - First Team SWCL All Stars Field Hockey
Maia Tatum - First Team SWCL All Stars Field Hockey
Maeve Whittemore - First Team SWCL All Field Hockey

Jessie Harrington, great job everyone!

Minutes: 11/29/23

Jessie Harrington entertained a motion to accept the minutes from 11/29/23

Brooke Wrenn made a motion to accept the minutes from 11/29/23. Samantha Raphael seconded the motion, it was unanimously approved.

STUDENT REPRESENTATIVES REPORT: None

SUPERINTENDENT'S REPORT:

Student Spotlight: None

Dr. Chamberland asked that the first item under new business be addressed now so Sergeant Mills can attend another meeting.

Body Worn Cameras

Dr. Chamberland: In your packet you will find a proposed Memorandum of Agreement between the Auburn Public Schools and Auburn Police Department. In January of 2024, the Auburn Police Department will issue Body Worn Cameras(BWC) to all of its

members. Our SROs, while they work in the schools, are still considered to be patrolmen and as such, will be issued a BWC. The Memorandum in your packet outlines a draft policy for the presence of BWC in our schools to ensure the safety of our students and staff along with confidentiality for the same. Sergeant Mills is present to answer any questions the committee may have. In researching with other school districts, very few have a policy on this, but I did find one. Because the concern is student and staff privacy. The cameras would only be employed in the event of a very serious offense, something that would require police intervention, not for disciplinary issues within the building. The cameras do have to be turned on, and when they are, a light also goes on, so looking at them you would know it is recording. The memorandum also gives me as superintendent access to any of the footage, but I don't think there would be any need to do that unless statutorily required or required because of an investigation.

Sergeant Mills: The go live date is January 3, 2024.

Brooke Wrenn: We're at times where I think it is absolutely necessary and I think it needs to be done. It's unfortunate we are at this point, but for everyone's safety I think it is needed.

Jessie Harrington: I agree, my only concern is starting the body cameras before we have a policy. Timing wise that is a concern for me.

Dr. Chamberland: Our next meeting is January 3, 2024, is that enough time for the committee to review this policy and make a final decision? This is actually a memorandum so there is no need for three readings prior to a vote.

Dr. Chamberland asked Sergeant Mills if the SRO's could start wearing the body cams on January 4, 2024 after the school committee meeting on January 3rd. Sergeant Mills agreed.

Sergeant Mills: We appreciate the collaboration and teamwork with the schools. We have discussed with the SRO's that it is under extremely limited circumstances that they would deploy the cameras. The cameras are being issued to everyone from the Chief down. It is unfortunate that there is a need, but it is also based on transparency and accountability. There is no inadvertent recording, the button must be pressed to start recording, and people will be verbally informed when recording is happening.

Unfinished Business:

FY '25 Draft Budget

Dr. Chamberland: The FY '25 draft budget was presented to you two weeks ago. It will go before you on January 3rd for a vote to go on to the town. Does anyone have any questions or comments?

There were none.

Field Trip Policy Draft

Policy Updates

Dr. Chamberland: We have been talking a lot about field trips and what we need for a policy whether it be nationally or internationally. I did a lot of research through MASC and given all of the discussion that we've been having related to this. In your packet you will find a very lengthy draft that speaks about domestic travel, international, fundraising and gives definition on standards. As well as nursing policies. This incorporates much of what we have already talked about. Please take some time to dig into it and it will take a few readings before we vote. This draft will also be shared with you electronically. This will be the only one we will move forward for the next meeting because it really does touch on the things in the other two policies, JJH and JJH-R that we have listed below. So we will do a second read on this draft next meeting.

Jessie Harrington: I did read through it and it does hit upon all of the concerns we have talked about.

Steph Parker: Is there a repeat and renew section for trips that we do annually?

Dr. Chamberland: I will go back and look for that specifically. But those local day trips do not need to come before the committee for approval.

Steph Parker: Is there a point nurse that will look at these trips or is it based on the school?

Dr. Chamberland: A little bit of both. As far as arranging for a nurse to go on a field trip, the lead nurse does that. But the school nurse signs off on the paperwork after looking at the students lists and needs.

Samantha Rapahel: Should something be added regarding academics? If it's an academic field trip, they can attend, but if they are failing classes, maybe not the "fun" field trips.

Dr. Chamberland: There is a piece in there regarding discipline. So if a student has disciplinary issues that may cause concern, the principal has the right to not allow them on the trip. There isn't anything connected to academic performance. I can look into that.

Meghan McCrillis thanked Dr. Chamberland for all her work putting together this draft.

Policy JJH - Student Late Night or Overnight Travel - disregard
Policy JJH-R - Student Travel Regulations - disregard

High School and Middle School Surveys

Dr. Chamberland: As shared with you at the start of the school year for the elementary schools, in your packet you will find surveys that were completed by families and students at both AHS and AMS, regarding the transition activities that are in place to support the transition of students from SWIS to AMS and from AMS to AHS.

Dr. Chamberland went over the findings in the surveys. All information can be found in the packet. All results have been shared with schools.

New Business:

Auburn Fire Department Building Update

Dr. Chamberland: Auburn Fire Chief Coleman is not able to join us this evening. We invite him back in early January to give you an update on the plans for the new fire station.

Preschool Tuition

Dr. Chamberland: In your packet you will find information regarding preschool tuitions for nearby programs. Hourly, the Auburn preschool is significantly lower. The School Committee is asked to consider an increase to our preschool tuition for the 2024-2025 school year based on this information. With this increase the sliding fee scale would stay in place to assist those families in need. While respecting the fact that we have a top-notch program and DESE certified teachers and special educators who are highly skilled. As well as skilled ABA's and solid IA's, and a dedicated nurse. We do use the preschool revenue to offset teacher salaries and support staff salaries. It does support the program in a big way. Thank you to Jennife Stanick for taking on this project and pullin the information together.

Jessie Harrington entertained a motion to approve the Preschool tuition increase by \$100 per month as presented by the Superintendent.

Samantha Raphael made a motion to approve the Preschool tuition increase by \$100 per month as presented by the Superintendent. Brooke Wrennseconded the motion, it was unanimously approved.

TEACHING AND LEARNING REPORT:

Alan Keller: This year, at the direction of Dr. Chamberland, we initiated two committees: Educator Evaluation which she is spearheading, and Professional Development Committee which I am leading and briefly mentioned during budget presentations. The Professional Development Committee, consisting of educators from across the district, is focused on ensuring that our professional development is differentiated, aligned to our strategic plan, ongoing and sustained, and focused on school and district improvement.

I would also like to share with you current and happening soon professional development:

- Landon Callahan with Safe Schools presented to the Bryn Mawr staff on Wednesday, December 6 and to Pakachoag staff on Wednesday, December 13. The aim of these faculty meeting presentations are to ensure that our schools are safe spaces for all students and families. We are finalizing a date for this presentation at Swanson Road.
- On Thursday, December 14 an Apple Certified trainer will meet with our Universal Design for Learning (UDL) Coaches and administrators sharing best practices in leveraging the features within the iPad to enhance lesson planning around accessibility, choice, and engagement.
 - On our full-day January 2 Professional Development Day:
 - Our UDL Coaches along with UDL Technical Assistants will be supporting the work of our classroom teachers in each school as we continue to build upon our inclusive practices for all learners in this, our third year of this professional development initiative.
 - Counselors are meeting with Susanne Bahnan from the Worcester County DA's office on a program called "Handle with Care" which focuses on how the nervous system responds to trauma and how we can help students who experienced trauma to achieve academically and emotionally.
 - Nurses are receiving hands-on advanced skills training from SNAP Health Center.
 - Our Wellness teachers will begin unpacking the 2023 Health and Physical Education Standards.
 - Music and Art teachers are having vertical meetings that day as well.

BUSINESS/FINANCIAL REPORT:

Year to Date Budget Report

Mrs. Wirzbicki presented a year to date budget report dated 12/7/2023 for the committee to review.

Budget Transfers

Mrs. Wirzbicki provided a listing of Budget Transfers dated 12/7/2023 between the same series and between different series for which she is seeking approval.

Jessie Harrington entertained a motion to approve the list of Transfers dated 12/7/2023 as presented by Mrs. Wirzbicki.

Meghan McCrillis made a motion to approve the list of Transfers dated 12/7/2023 as presented by Mrs. Wirzbicki. Brooke Wrenn seconded the motion, it was unanimously approved.

FY24 School Department Grant Awards

Mrs. Wirzbicki provided a listing of School Department Grants received for the 2023-2024 school year. The Town requires annual acceptance by the School Committee for all grants received each school year.

Jessie Harrington entertained a motion to approve the listing of School Department Grants as presented by Mrs. Wirzbicki.

Mehan McCrillis made a motion to approve the listing of School Department Grants as presented by Mrs. Wirzbicki. Samantha Raphael seconded the motion, it was unanimously approved.

Executive Session - None

At 6:53 p.m. Jessie Harrington entertained a motion to adjourn for the evening.

Samantha Raphael made a motion to adjourn, Brooke Wrenn seconded the motion, it was unanimously approved.

Roll Call Vote Adjournment

Respectfully submitted,

Mandy Williams

Recording Secretary

Referenced Documents:

Meeting Minutes: 11/29/23

FY '25 Draft Budget

Field Trip Policy Draft

Policy JH & JH-R

High School and Middle School Surveys

Memorandum Agreement Between APS and APD regarding Body Worn Cameras

Preschool tuitions from nearby programs and presented increase

Year to date budget report dated 12/7/23

Budget Transfers dated 12/7/23

FY '24 School Department Grant Awards

File: JJH - SCHOOL-SPONSORED TRIPS AND STUDENT TRAVEL

The Auburn School Committee recognizes that it is desirable and valuable, on occasion, to supplement and extend activities with voluntary and optional academic field trips, field work and domestic and international student travel to broaden the perspectives and educational experiences of students. The School Committee encourages activities that augment classroom instruction, supports academic standards and promotes healthy social development. All such travel opportunities should take place in Massachusetts whenever possible with the understanding that some experiences can only happen outside of the Commonwealth.

A. DEFINITIONS AND STANDARDS

The following definitions apply for the purpose of this policy:

- 1. Academic fieldwork trips** include all off-campus trips organized as part of the class curriculum. There must be pre- and post-trip instructional activities and/or assessment. Participation of all members of the class is expected. Provisions for comparable instructional experiences during the school day must be made for students not on the academic field work trip.
- 2. Extracurricular school field trips** are those off-campus trips that are organized by a faculty sponsor or a school-sponsored club or group. These school trips can include domestic and international student travel. Participation is optional, voluntary, and not eligible for financial assistance.
- 3. Athletic or academic school trips** are those away competitions, games, matches, scrimmages, and training camps that are part of the official academic and/or athletic programs of the Auburn Public Schools.
- 4. Overnight travel:** When an academic field work trip, an extracurricular school field trip, or an athletic and/or academic school trip is planned which requires a student to stay overnight away from home, or which involves travel that is to occur between midnight and 6:00 a.m., the procedures for planning and approving overnight trips apply. It is understood that overnight trips include all such travel within Massachusetts, in other states, and internationally. Overnight trips are only permitted for students at Auburn High School.
- 5. Chaperones:** Any employee of the Auburn Public Schools or parent/guardian, or any adult that attends a trip and is vested with the responsibility of monitoring student safety and adherence to all policies as referenced in this document
- 6. Trips** as referred to in this policy include all academic field work trips, extracurricular school field trips, and athletic or academic school trips, as defined above. School sponsored trips are expressly limited to eligible Auburn Public Schools students and to approved chaperones as defined above.

B. GENERAL CONDITIONS FOR APPROVAL - Domestic and International

Only trips meeting the following conditions are permitted. Until approval for any trip is received (day, overnight or out-of-state), **no** documentation or notification shall be made to parents or students. To do so could jeopardize ultimate approval of said trip.

The sponsoring faculty member will ensure that:

1. trips are appropriate for the age group involved in the activity;
2. trips are reasonable in terms of time, distance and cost;
3. extracurricular school field trips which involve overnight travel should occur during non-school time and in no event during the last fifteen (15) days of school;
4. trips are not scheduled during the MCAS examination periods for students taking the MCAS exams. If unique and special circumstances present an academic opportunity, the principal and superintendent will consider and evaluate each request with care;
5. trips are planned with careful consideration of student safety which includes, without limitation, an appropriate number of adult chaperones as specified in Section D of this policy and confirmation that all chaperones have approved Criminal Offender Record Information (CORI) checks on file with the Superintendent;
6. students, parents/guardians, and chaperones will receive written notice that all Auburn Public Schools policies on student behavior, student handbook rules and regulations, Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations, and trip rules regarding student conduct will apply and be in effect at all times for academic fieldwork trips, extracurricular school field trips, and athletic and academic school trips;
7. provisions are made for medical emergencies, including attending medical personnel, when necessary; The field trip organizer will meet with the School Nurse to review students' medical needs. (See Appendix A) For all field trips through grade 8, a school nurse is required on each trip regardless of whether a student has an emergency medical condition that may require medication or not. For field trips within Auburn, (i.e. AHS – science lesson at SWIS; AMS – to Life Care), a nurse may not be required to attend if, in the school nurse's judgment, one is not necessary based on students' needs. At grades 9 through twelve, the school nurse, working in conjunction with the building administrator, will determine, based on students' needs, whether a nurse is required, as students at this level may self-administer with parental permission.
8. Notify cafeteria staff so that they may plan accordingly.
9. when school bus transportation is required, the school district's regular transportation contractor is utilized, if available. If the school district's regular transportation carrier is not available, only contractors licensed for passenger transportation by the Federal Motor Carrier Safety Administration (FMCSA) or the Department of Defense's approved list of motor carriers may be used. Carriers with an FMCSA or Department of Defense safety rating of "conditional" or "unsatisfactory" cannot be used. FMCSA carrier ratings are available online at <http://www.safer.fmcsa.dot.gov> by providing the carrier's D.O.T. identification number;
10. any contract with a private carrier prohibits the use of subcontractors unless approved by the Superintendent or his/her designee. The Superintendent or his/her designee will not approve use of any subcontractor unless the subcontractor meets the criteria referenced above in item 8 (eight) of this section;

11. no student is denied the opportunity to participate in an academic field work trip because of the inability to pay within budgetary limits;
12. costs associated with an optional/voluntary extracurricular school field trip will be the responsibility of the individual student/family. Where appropriate, there may be fundraising to help defray costs. All fundraising must be done in compliance and accordance with Auburn Public Schools and individual school policies;
13. should an emergency situation occur, the sponsoring faculty member is responsible for notifying the Principal by telephone as soon as possible but no later than eight (8) hours after the emergency situation occurs. The faculty member is also responsible for notifying the parent/guardian of record by telephone, text, or email once the emergency situation stabilizes but no later than eight (8) hours after the emergency situation occurs;
14. participants in activities will wear safety equipment at all times which is appropriate to the specific activity, e.g., suitable helmets for bicycle and ski/snowboard trips;
15. trip cancellation insurance will be made available for all multiple day out-of-state travel and international travel. Families are responsible for the cost of such insurance;
16. all chaperones on trips will agree to adhere to Auburn Public Schools school policies and codes of conduct;
17. Only one field trip per school day can be scheduled to ensure that if necessary, nursing coverage can be provided for the trip.

C. AUTHORITY TO APPROVE/DISAPPROVE/CANCEL - Domestic and International

1. All school-sponsored Massachusetts day trips must receive the approval of the program advisor (HS & MS) and the principal.
2. All school-sponsored out-of-state day trips, outdoor education classroom camps, and senior week activities must receive prior approval of the principal, the superintendent and the School Committee. Such trips must be approved 6 months in advance of the trip, give consideration to ensuring that the cost is reasonable and provide for fundraising opportunities if necessary to include all students.
3. All school-sponsored overnight trips, including trips involving just overnight transportation, but excluding outdoor education classroom camps and senior week activities, must receive prior approval of the program advisor (HS only), principal, superintendent, and School Committee.
4. All school-sponsored international trips must receive prior approval of the principal, superintendent, and school committee. Such trips must be approved 1 year in advance of the trip, give consideration to ensuring that the cost is reasonable and provide for appropriate fundraising opportunities to defray cost.
5. Auburn Public Schools, acting through the School Committee or the Superintendent, reserves the right (a) to cancel trips up to departure for any reason and (b) to recall trips in progress, if national and/or international conditions so warrant or if security and safety concerns over which Auburn Public Schools has no control render it appropriate to cancel the trip. The following criteria will be taken into consideration: (a) U.S. Department of State Travel Advisory; (b) Homeland Security Advisory (alert

status); and/or (c) Declaration of War or armed conflict. Additionally, the critical judgment of the School Committee, with input from the Superintendent, principal, and faculty sponsor, will be taken into consideration.

6. The Superintendent will alert the School Committee to final deadlines regarding required commitment of funds if there are national and/or international events/situations/conditions which might cause the School Committee to cancel or recall a trip due to safety concerns or other reasons. In the event that a trip must be canceled in accordance with this Section C, school officials will make a reasonable effort to obtain a refund of monies paid by students and parents/guardians. However, such refunds are not guaranteed. The student and parent/guardians understand that they may lose any and/or all of the funds they have expended for the voluntary trip.

7. While there must be adequate supervision the program advisor and the Principal must minimize the number of teachers who will miss classes due to performing activities as chaperones.

8. Pursuant to state law and regulation, the School Committee is responsible for approving out-of-state and/or overnight trips. However, in the event that approval is required for an academic or athletic contest, competition or tournament and the schedule is such that the contest, competition, or tournament is not known to administrators within 10 calendar days before the next regularly scheduled School Committee meeting, said approval authority is delegated to the Superintendent of Schools.

9. The approval process for a specific trip will be completed prior to promoting, advertising, or making any preparations for the trip, taking deposits from students, or engaging students in fundraising activities for the trip.

10. The principal and/or Superintendent shall have the right, after conferring with the field trip coordinator, to exclude a student from the activity if said student's prior demonstrated behavior is deemed to pose a risk to the success for safety of the field trip or if student and parent/guardian are not willing to sign discipline contract(when appropriate) or permission slip, or to provide required insurance documentation.

D. APPROVAL DOCUMENTATION - Domestic and International

Approval for all trips which involve contractual arrangements with any third party(ies) must be obtained prior to making any such arrangements. All trips must be approved in writing by the appropriate authority as specified in this policy. The initial documentation to request approval of a trip must include:

1. proposed dates and itinerary;
2. description of student eligibility;
3. estimated number of students expected and percentage of eligible students participating;
4. cost per student (if applicable);
5. mode(s) of transportation and schedule;
6. number of chaperones. The recommended ratios for extracurricular school field trips, academic school trips, and overnight travel are as follows: *HS 1:10 minimum; MS 1:10 minimum, Elementary 1:10*

minimum, International(HS) 1:6 minimum); lower ratios may be set at the discretion of the building Principal;

8. signed acknowledgements by all chaperones recognizing that their duties are a full-time responsibility during the trip and that they will engage in no conduct which interferes with or impairs their ability to perform those duties.
9. description of arrangements for meals and lodging (if applicable). Accommodations will include enough rooms so that no chaperones are rooming with students;
10. description of security features for transportation and accommodations;
11. means of financing;
12. copy of all contract(s) and copies of the travel company's insurance policy (and relevant riders), and refund policies associated with the trip; in addition, a document prepared by the sponsoring faculty member(s) for distribution to all participants containing a succinct, clear list of the dates of the trip operator's deadlines for trip cancellations and the refund rights that pertain to each date;
13. A meeting must be held with families(date noted) and a copy of the letters to be sent to parents and guardians referencing the specifics of the trip including all of the above and any rules specific to the trip which are in addition to the Auburn Public Schools student conduct policies, student handbook rules or regulations, and the Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations. For international trips, the sponsoring faculty member will provide parents/guardians a copy of the State Department travel advisory and Homeland Security Alert Status for all countries to be visited monthly up to the time of departure;
14. in the case of academic field work, a description of the educational alternative and mapping of that alternative for students who are not participating, if applicable;
15. a Criminal Offender Record Information (CORI) check of all chaperones, which must be on file in the Superintendent's Office and an orientation meeting for chaperones must be held to ensure that they are cognizant of the goals and expectations of the field trip and willing to assume the responsibilities and liability expected of them.
16. Hold meetings with students relative to their responsibilities regarding all aspects of the field trip, including discipline. Students will be required to sign a contract agreeing to abide by the Auburn Public Schools' Code of Conduct as well as their own school's general Code of Conduct and specific Code of Conduct for their field trip being considered. Contract should state that parents will be responsible for providing transportation home should a student refuse to live up to the discipline code while on the field trip. Contract must also be signed by the parent or guardian.
17. Secure appropriate insurance information and parental permission to act in lieu of parents while on the field trip. Determine that all optional insurance required has been secured. (This includes medical, accident and cancellation.) Travel insurance, in amounts and with coverage as determined by the Auburn Public Schools, is mandatory for all foreign field trips and proof of insurance must be provided.

17. for international trip requests:

- (a) a printout of the State Department Travel Advisory and Homeland Security Alert Status as of the date the trip is submitted for approval for all countries to be visited, monthly up until the time of departure;
- (b) written proof that the sponsoring faculty member for the trip has created an account at STEP.state.gov and has provided the details of the specific trip, including the country or countries that the trip will cover and the anticipated dates of arrival and departure for each country covered by the trip;
- (c) representation in writing by the sponsoring faculty member for the trip that they will promptly notify the Superintendent or designee by email when there has been a new travel advisory or alert regarding any of the countries covered by the trip, informing the Superintendent that the faculty member has contacted the trip operator regarding the advisory or alert and informing the Superintendent of the trip operator's response regarding status of the trip;
- (d) representation in writing by the sponsoring faculty member for the trip that they will promptly notify the parent/guardian of each participating student by email regarding such advisory or alert and the trip operator's response regarding status of the trip;
- (e) additional information appropriate to the trip may be required by the approving authority prior to a decision;
- (f) failure by the sponsoring faculty member(s) to comply with the obligations in sub-paragraphs (c) and (d), above, may result in denial of approval for any future trips submitted by such faculty member(s);
- (g) should external circumstances change after the initial trip approval, detailed modifications to the relevant approval documentation will be required. The School Committee reserves the right to determine in its discretion that such changed circumstances warrant rescission of its approval in the best interests of students, the school community, and the District.

18. Other requirements as determined by the Principal.

E. FUNDRAISING AND FINANCIAL ASSISTANCE

1. Fundraising events and activities may be planned to offset the costs for trips. Any such fundraising will take place in accordance with the Auburn Public Schools' and individual schools' policies on fundraising.
2. Where an individual fee is charged for academic fieldwork trips which are part of the approved curriculum, the principal may provide financial assistance to a student if, due to financial hardship, such financial assistance is necessary to allow a student's participation. (Helping Our Own Fund)
3. Eligibility for financial assistance will be available to families earning as determined by the Auburn Public Schools Sliding Fee Scale. All documents submitted to Auburn Public Schools are kept confidential and are not included in any student file. All documentation submitted is retained for three years, at which time it is shredded and destroyed. Copies can be provided to a requesting parent or guardian at the Business Office, at no charge, if the application is submitted in person. If the application

is faxed or mailed, documents will not be copied and forwarded. The Auburn Public Schools Financial Assistance Program determines income based on the income of all household residents.

F. DISCIPLINE OF STUDENTS AND TRIPS - Domestic and International

1. All Auburn Public Schools policies on student behavior, student handbook rules and regulations, Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations, and trip rules as specified in Section B, Item 6 above, regarding student conduct will apply and be in effect at all times for trips.
2. If a student violates any Auburn Public Schools student conduct policies, student handbook rules or regulations, Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations, trip rules as specified in Section F Item 1 above, or otherwise misbehaves while on a trip, the student will be immediately suspended from the trip and sent back to school or home, if that is appropriate, practical, and can be done in a manner which protects the student's safety, by the faculty sponsor at the parent's/guardian's expense. In addition to being sent home, the student will be subject to the consequences for the action/infracton upon their return to school as defined by the aforementioned student conduct policies, student handbook rules and regulations, and Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations.
3. Auburn Public Schools policies on student behavior, student handbook rules and regulations, Massachusetts Interscholastic Athletic Association (MIAA) rules and regulations, and trip rules as specified in Section B, Item 6 above, regarding student conduct will be given to chaperones. Chaperones will agree to implement and enforce them; failure to do so will result in disqualification from acting as a chaperone for future trips.

G. ADMINISTRATION OF MEDICATIONS on TRIPS - Domestic and International

In accordance with Massachusetts Department of Public Health 105 CMR 210.000 and Auburn Public Schools Policy (JLCD) - Medication Policy, the school nurse, with the parents/guardians when possible and student if appropriate, shall develop a medication administration plan for each student requiring medication administration at school, including while on a field trip or other short-term special event. Staff coordinating a field trip must provide a list of students attending the trip to the nurse with enough time to review and make appropriate accommodations. The school nurse shall review the medical needs of a student and determine whether a nurse must accompany the field trip, the medication administration will be delegated to a chaperone or other designated adult (in accordance with 105 CMR 210.000), or the student will self-carry and administer their medication based on criteria outlined in Auburn Public Schools Policy (JLCD). A nurse will attend all out-of-town elementary school field trips. In-town trips may not require a nurse in attendance depending on the need and circumstances. Medication on a field trip must be appropriately secured and well supervised throughout the trip.

Domestic Trips

If the school sponsored trip takes place in a different state, plans must be in place to meet the nursing license and practice laws of that state. Arrangements for overnight and out-of-state field trips should be made on a case-by-case basis, depending on needs, ages, and competence of the students, the destination, and the responsible adult on the trip.

International Trips

Nursing licenses are not recognized outside of the United States, therefore school nurses are not permitted to practice nursing in other countries. On international field trips, it is the responsibility of the Field Trip Coordinator to communicate with parents to address any medical concerns for students planning to attend the trip. The Field Trip Coordinator is responsible for making sure that the students and chaperones have the proper immunizations required for the country they plan to visit. The Field trip Coordinator must be aware of the laws and regulations regarding bringing medications into the country.

For students requiring emergency medication that cannot be delegated and when a nurse is not available, students (if appropriate) and parents/guardians must sign an Emergency Action Plan in order for the student to participate in a trip. This plan will be shared with trained staff/chaperones for the field trip.

The school nurse will have the final authority regarding whether the student may safely participate in a field trip. If medical needs require that a nurse attend a field trip, and a nurse is unavailable, the nurse leader will notify the Field Trip Coordinator as soon as possible and the field trip may need to be rescheduled.

H. TRANSPORTATION, LODGING, AND SCHEDULING - Domestic and International

1. The use of private vans and automobiles for student travel is not permitted. Such trips will use commercial vans or motor coaches and employ professional licensed drivers pursuant to Section B, items 8 and 9 of this policy.
2. With student safety and security in mind, the faculty sponsor will ensure that the travel company with which they have contracted has an emergency evacuation plan in place should the need arise to evacuate students from their location to a secure location.
3. With student safety and security in mind, the faculty sponsor shall arrange for security personnel to be on the premises during the overnight hours when staying in a hotel, motel, guesthouse, dormitory or any other place of overnight accommodation in the parts of the world where it is possible to arrange for such security personnel to be on the premises.
4. Accommodations shall include enough rooms so that no chaperones are rooming with students.
5. Parents/guardians, who are also chaperones, may share a room with their own children only.
6. Whenever possible, the faculty sponsor shall avoid planning student travel between the hours of midnight and 6 a.m., due to the increased risk of vehicular accidents during this time period.
7. Trip itineraries must allow sufficient time for drivers to rest in conformity with federal hours-of-service requirements and common sense. If a planned trip exceeds ten (10) consecutive hours of driving, a second driver must be utilized, or the driver must be off duty for eight (8) consecutive hours before driving again.

I. PERMISSION, CONSENT and RELEASE FORMS - Domestic and International

1. A condition of participation in any trip is execution of an agreement by the participant and by their parent/legal guardian to hold Auburn Public Schools harmless and to indemnify Auburn Public Schools

from any and all claims, liabilities, damages, losses, or other harm resulting from the trip, from activities associated with the trip, from the actions of third persons, or from the participant's own actions. Such agreement must also hold harmless and indemnify Auburn Public Schools from any and all claims, liabilities, damages, losses or other harm resulting from cancellation of a trip at any time. For purposes of this Section I, "Auburn Public Schools" shall include Auburn Public Schools, the Auburn School Committee, the Town of Auburn, and their members, officers, officials, employees, agents, insurers, and representatives. Accordingly, every student who intends to participate in a trip must submit a properly completed and signed Permission Slip. This consent/release form must be signed by the student (if appropriate) and in any event by the student's parent or legal guardian prior to a student taking part in any trip. No fundraising activities or other preparations for the trip may be undertaken until the completed and signed documents are obtained from every student who will participate in the trip.

2. For athletic and/or academic teams or other extracurricular school groups that routinely travel as part of their activities, the student (if appropriate) and the student's parents/legal guardians may submit one consent/release form to cover all events for the season.

SOURCE: ANDOVER - Updated June 1, 2023

LEGAL REFS: M.G.L. [71:37M](#); [71:37N](#); [71:38R](#)

603 CMR [27.00](#)

Massachusetts Department of Education Time on Learning Regulations

Additional Resources:

US Department of State Advisory <https://travel.state.gov/content/travel.html>

Homeland Security Advisory <https://www.dhs.gov>

Federal Motor Carrier Safety Administration (FMCSA) Carrier Ratings
<https://www.fmcsa.dot.gov>

United Motorcoach Association - Student Motorcoach Travel Safety Guide (includes Motorcoach Safety Checklist) www.uma.org/consumer/student-transportation/

Department of Defense's approved list of motor carriers
www.defensetravel.dod.mil/Docs/BusAgreementPOCs.pdf

CROSS REFS:

AUBURN POLICE DEPARTMENT AND AUBURN PUBLIC SCHOOLS

MEMORANDUM OF UNDERSTANDING

REGARDING

USE OF BODY WORN CAMERA BY THE SRO

The parties understand the need to create an environment that strengthens the level of trust and encourages candor between the students, their families, staff, school visitors and the Police. It is therefore necessary that Body-Worn Cameras(BWC) be used to record in only the most extreme circumstances where their use will provide transparency and accountability to improve trust between the schools, the Police and the community.

The School Resource Officer will be issued a BWC by the Police Department, to be worn by the SRO while on-duty. The Body Worn Camera shall be worn and used as required by the Auburn Police Department Body Worn Camera Policy & Procedure # 2.24, with the following exceptions:

- The SRO shall NOT activate the BWC to record the normal daily activities of students and/or school personnel.
- The SRO shall NOT activate the BWC to record any school disciplinary matters/functions involving students and/or staff members.
- The School Resource Officer shall activate the BWC in any instance where the officer is engaged in a law enforcement function where it is likely the officer will utilize a reportable level of force as defined in the Auburn Police Department Use of Force Policy, in any critical incident (defined as an incident that creates serious risk of harm to the lives/safety of an individual) or, any Mass Casualty Incident (MCI). In any such instance of recording, the SRO shall, when feasible, give notification of recording.
- In any incident where the BWC is activated to record, the SRO shall notify the Principal or Superintendent as soon as reasonably possible (before, during or after the recording) of the presence of a recording. This includes any instance of an accidental recording, should one occur.
- The Superintendent or designee shall be given access to and provided a copy of all BWC recordings, recorded by the SRO in the performance of SRO duties, within 24 hours of a recorded event provided, that such access does not compromise any investigative efforts.
- The Superintendent or designee shall be given access to the event logs associated with the BWC worn by the SRO. Access to the logs may be given without reason and, shall be provided as soon as is reasonably possible but, no later than 72 hours after the request.
- The Superintendent shall be included in any discussions and/or decision-making process that involves the dissemination of SRO BWC recordings to any individual or entity in any instance where a statutory requirement to disseminate does not exist.
- The Superintendent shall be notified of any instance that involves the dissemination of SRO BWC recordings to any individual or entity in any instance where a statutory requirement to disseminate exists.

This Agreement shall be effective as of the date of signing.

This Agreement shall be reviewed annually prior to the start of the school year. This Agreement remains in full force and effect until amended or until such time as either of the Parties withdraws from this Agreement by delivering written notification to the other Party.

Upon execution of this Agreement by the Parties, a copy of the Agreement shall be placed on file in the offices of the Chief and the Superintendent. The Parties shall also provide this Agreement to the SRO, the principals of any schools where the SRO will work, and any other individuals whom they deem relevant or who request it.

Beth Chamberland

Superintendent of Schools

Date: _____, 2023

R. Scott Mills

Acting Chief of Police

Date: _____, 2023

2018-2019		
Date	Club/Organization	Location
10/16/18	Math Team	WPI Math Contest
10/22/18	Humanities Scholars	
11/2/18	Art Club	Decordoova Sculpture Park & Museum
11/9/18 - 11/11/18	Model UN Conference	Brown University
11/14/18	Aquatic Bio	NE Aquarium
11/16/18	Enterprise Support	
11/16/18	International Club	Peabody Essex Museum
12/5/18	Humanities Scholars	
12/8/18	Model UN Conference	St. John's Prep
12/18/18	NHS	Aquarium & Quincy Market
12/21/18	Music Dept.	Town Tour
1/16/19	Rockets 2 Rockets	Horgan Skating Arena
1/26/19	We the People Competition	Edward Kennedy Institute
2/22/19	APGOPO	EMKI
3/1/19	Friendship Ball	Algonquin Regional High School
3/2/19	Model UN	Boston College High School
3/13/19 - 3/18/19	Ski Trip	
3/14/19 - 3/18/19	Music Dept.	Walt Disney World, Florida
3/14/19	Heidemann	Sutton High
4/3/19	Humanity Scholars	
4/5/19	Enterprise	Worcester Art Museum
4/5/19	International Club	
4/5/19	Student Government	Beacon Hill
4/6/19	Model UN Conference	Concord Academy
4/12/19	NHS	Bodaborg
4/25/19	STUCO	Apex Center
4/26/19	Anatomy & Kinesiology	
4/26/19	Math	
4/26/19	Rockets 2 Rockets	Bowling
5/9/19	Foreign Language	MFA & Quincy Market
5/10/19	Enterprise	Walden Pond
5/15/19	APGOPO	State House & Supreme Court
5/17/19	Fish & Game Club	Herring Run & Scusset Beach
5/23/19	APUSH	Swan Boats, Public Garden, Boston Common
5/24/19	Heidemann	Hyde Park NY
5/30/19	Senior Class Trip	Brownstone
5/31/19	Freshman Class Trip	Canobie Lake Park
6/3/19	Senior Class Trip	Evening Harbor Cruise
10/12/2018	8th Graders	Bay Path
11/7/2018	SAF/6th grade/Sapphire & Pearl Teams	
11/7/2018	Community Learning Transportation	
11/28/2018	SAF/Ruby & Emerald 7th Grade Teams	

12/12/2018	SAF/Ski Club/Prunier	Wachusett Mountain
12/12/2018	SAF/Ski Club/Prunier	Wachusett Mountain
12/12/2018	SAF/Ski Club/Prunier	Wachusett Mountain
12/12/2018	SAF/Ski Club/Prunier	Wachusett Mountain
12/19/2018	SAF/Diamond Team	
12/19/2018	SAF/Onyx Team	
12/19/2018	SAF/Ski Club	Wachusett Mountain
1/10/2019	SAF/Ski Club	Wachusett Mountain
1/23/2019	SAF Pearl & Sapphire Teams	
1/23/2019	SAF/DC Alternate Trips	
1/23/2019	SAF/DC Alternative Field Trip	
1/23/2019	SAF/DC Alternative Field Trip	
3/14/2019	ARC/Math/Bastien	
5/15/2019	SAF/Play	
5/29/2019	Community Transportation/Step	
5/29/2019	Community Transportation	
5/17/2019	Springfield Museum(3)	Springfield MA
5/24/2019	Springfield Museum(3)	Springfield MA
4/2019	Kindergarten: Ecotarium	Worcester
5/2019	Gr. 1: Davis Farmland	Sterling
5/2019	Gr. 2: Southwick's Zoo	Mendon
12/20/2018	Gr. 2 Woods at Eddy Pond	Auburn, MA
4/29/2019	Gr. 2 Visiting SWIS	Auburn, MA
5/9/2019	Gr. 1 Davis Farmland	Sterling, MA
5/24/2019	Gr. K EcoTarium	Worcester, MA
5/29/2019	Gr. 2 Southwick Zoo,	Mendon, MA
6/11/2019	Gr. 2 Visiting SWIS	Auburn, MA
AHS	AMS	SWIS
Bryn Mawr	Pakachoag	

2019-2020		
Date	Club/Organization	Location
9/17/19 - 9/18/19	Youth Marketing Strategy	
10/15/19	Math Team	WPI
10/16/19	Freshman Spree Day	
10/31/19	Humanities Scholars Collaborative	
11/6/19	Science	Aquarium
11/8/19 - 11/10/19	Model UN Conference	Brown University
11/15/19	Foreign Language	Prudential Center
11/25/19	Honor Band	
12/4/19	Humanities Scholars Collaborative	
12/10/19	Enterprise	Salem Witch Museum
12/17/19	NHS	Aquarium & Quincy Market
1/16/20 - 1/20/20		Quebec City
1/25/20	We the People State Competition	Edward M. Kennedy Institute
2/5/20	Humanities Scholars	
2/5/20	NHS	Aquarium
2/14/20	APGOPO	
3/7/20	Model UN Conference	Boston College HS
11/4/2019	STEM Students Field Trip	
11/6/2019	PPAC Bus for Aladdin	Aladdin Show
11/7/2019	SAF/Ski Club/Bailey	Wachusett Mountain
11/21/2019	Hanover Theatre - a Christmas Carol	Hanover Theater
11/21/2019	Young Engineers Club	WPI
11/21/2019	Diamond Team STEM	Gillette Stadium
11/22/2019	Onyx Team Stem	Gillette Stadium
12/16/2019	PE Students Ice Skating Trip	Lemansky Ice Rink
1/16/2020	AMS Play Tech Week Bus	
2/7/2020	6th Graders	Hanover Theater
2/24/2020	8th Graders	Hanover Theater
2/29/2020	8th Graders	Edward Kennedy Institute
2/29/2020	8th Graders	Union Station
2/29/2020	8th Graders	Veterans Memorial
12/16/2019	Math Buddies(5)	Bryn Mawr School
3/11/2020	BSO (5 String)	Boston
6/2/2020	Springfield Museum (3)	Springfield MA
6/4/2020	Springfield Museum (3)	Springfield MA
6/5/2020	Springfield Museum (3)	Springfield MA
6/8/2020	Roger William Zoo(4)	Providence, RI

11/20, 11/21, 11/22/19	Gr. K, Auburn, Public Library	Auburn, MA
12/13/2019	Gr. 2 Woods at Eddy Pond	Auburn, MA
2/28/2020	Gr. K,1,2 Hanover Theatre	Worcester, MA
5/27/2020	Gr. 2 Southwick Zoo	Mendon, MA
AHS	AMS	SWIS
Bryn Mawr	Pakachoag	

2020-2021		
Date	Club/Organization	Location
11/1/2021	Natick Farm(4)	Natick MA
11/4/2021	Natick Farm(4)	Natick MA
11/5/2021	Natick Farm(4)	Natick MA
11/16/2021	Mashantucket Pequot Museum(3)	Ledyard, CT
AHS	AMS	SWIS
Bryn Mawr	Pakachoag	

2021-2022		
Date	Club/Organization	Location
10/4/21	Bank	Bay State Savings Bank
10/6/21	Bank	Bay State Savings Bank
10/7/21	Bank	Bay State Savings Bank
10/8/21	Bank	Bay State Savings Bank
10/23/21	History/SS	St. John's
2/18/22	APGOPO	EMKI
3/5/22	SS	Boston College High School
3/11/22 - 3/13/22	Jay Peak Ski & Snowboard Trip	
3/18/22	Connections Conference	Sutton High School
4/15/22	NHS	Natick Mall
4/30/22	Tentative - MIE	Millbury High School
5/17/22	APGOPO 12th Grade	MA State House
5/23/22		Robert E Barrett Fishway
5/24/22	Community Building	Level 99
5/31/22	Senior Field Trip	WooSox - Polar Park
6/2/22	Senior Field Trip	Boundless Adventures
6/9/22	Junior Field Trip (Spree Day)	Lemansky Park
6/13/22	Junior Field Trip	Lemansky Park
6/16/22	Freshman Field Trip	Canobie Lake Park
10/6/2021	Trip to Gillette Stadium	Gillette Stadium
1/6/2022	Ski Club Bus	Wachusett Mountain
1/13/2022	Ski Club Bus	Wachusett Mountain
1/20/2022	Ski Club Bus	Wachusett Mountain
1/27/2022	Ski Club Bus	Wachusett Mountain
2/3/2022	Ski Club Bus	Wachusett Mountain
2/10/2022	Ski Club Bus	Wachusett Mountain
2/9/2022	8th Grade Field Trip	
3/21/2022	7th Graders	Polar Park
4/8/2022	RocketFest Music Festival Buses	
5/24/2022	Broadmeadow Brook(4)(Reno,Vessio)	Worcester, MA
5/25/2022	Broadmeadow Brook(4)(Barbour,Saad,Gagne)	Worcester, MA
5/26/2022	Broadmeadow Brook(4)(Burbank,Cody,Frigon)	Worcester, MA
5/31/2022	Ecotarium(3)	Worcester MA
6/15/2022	Ecotarium(3)	Worcester MA
2-28-2022	Entire School: Acton Discovery Museum	Acton
6/2/2022	Gr. 2 Visiting SWIS	Auburn, MA
6/2/2022	Gr. K Davis Farmland	Sterling, MA

6/7/2022	Gr. 2 Southwick Zoo	Mendon, MA
6/9/2022	Gr. 1 Old Sturbridge Village	Sturbridge, MA
6/17/2022	Gr. 2 Visiting SWIS	Auburn, MA
AHS	AMS	SWIS
Bryn Mawr	Pakachoag	

2022-2023		
Date	Club/Organization	Location
10/20/22	Class of 2024	Boundless Adventures Zipline and Aerial Park
11/18/22	International Club	Little Eataly
1/20/23	Rockets 2 Rockets	Horgan Arena
3/14/23 - 3/19/23	Ski Club	Park City, UT
4/10/23	ADL Youth Congress	
4/12/23	Humanities Scholars Collaborative	Nichols College
4/14/23	Math Team	Fitchburg State University
4/18/23 - 4/22/23	Music?	Disney World
4/28/23	NHS	Level 99 - Natick Mall
4/29/23	Math Insight MIE	Millbury Jr/Sr High School
5/15/23		MA State House
5/26/23	Senior Class Trip	High Meadows
5/30/23	DA Wellness	Anna Maria
6/8/23 - 6/9/23	Class of 2024 Spree Day	Lemansky Park
6/12/23	Class of 2026	Canobie Lake Park
10/14/2022	Grade 7 students	Quabbin Reservoir
11/1/2022	8th Graders	Freedom Trail Boston
11/4/2022	8th Graders	Freedom Trail Boston
12/21/2022	7th Graders	Hanover Theatre
1/6/2023	8th Graders	Patriots Place
1/9/2023	8th Graders	Patriots Place
1/12/2023	Ski Club	Mt Wachusett
1/19/2023	Ski Club	Mt Wachusett
1/26/2023	Ski Club	Mt Wachusett
2/2/2023	Ski Club	Mt Wachusett
2/9/2023	Ski Club	Mt Wachusett
2/11/2023	Ski Club	Mt Wachusett
4/3/2023	Young Engineers	WPI
5/10/2023	6th Graders	Hanover Theatre
5/19/2023	Music Students	Six Flags
5/23- 5/24/23	8th Graders	Phili and New York
6/7/2023	7th Graders	Polar Park
11/15/2022	Mashantucket Pequot Museum (3)	Ledyard, CT
5/11/2023	Southwick Zoo(4)	Providence, RI
5/30/2023	Ecotarium(5)(Group A)	Worcester, MA
5/31/2023	Ecotarium(5)(Group B)	Worcester, MA
6/2/2023	Broad Meadow Brook (4)(Bur;Cody,Nick)	Worcester, MA
6/5/2023	Broad Meadow Brook(4)(Dyer,Barb;Gag)	Worcester, MA
6/6/2023	Broad Meadow Brook(4)(Locke,Reno,Vess)	Worcester, MA
6/8/2023	Grade 5 Step Up Day (5)(AMS)	Worcester, MA
11-4-2022	Kindergarten: Auburn Public Library	Auburn
4-6-2022	Entire School: Hanover Theatre	Worcester
5-17-2023	Kindergarten: Davis Farmland	Sterling

5-24-2023	Gr. 1 to Fitton Field: Baseball Game	Worcester
5-31-2023	Gr. 2: Southwick's Zoo	Mendon
11/3/2022	Gr. K Auburn, Public Library,	Auburn, MA
4/6/2023	Gr. K,1,2 Hanover Theatre	Worcester, MA
5/4/2023	Gr. 1 EcoTarium	Worcester, MA
5/19/2023	Gr. 2 Visiting SWIS	Auburn, MA
5/31/2023	Gr. 2 Southwick Zoo,	Mendon, MA
6/2/2023	Gr. K Davis Farmland	Sterling, MA
6/15/2023	Gr. 2 Visiting SWIS	Auburn, MA
AHS	AMS	SWIS
Bryn Mawr	Pakachoag	

2023-2024		
Date	Class/Club/Organization	Location
9/7/23	Class of 2024	APEX Entertainment
10/17/23	Freshman Class	Wachusett Mountain
11/17/23	International Club	Boston Public Market
11/18/23	AP Saturday Session	Millbury High School
12/15/23	Music? Caroling Tour	Blackstone Valley Rehab, Eddy Pond, Mechanics Hall
12/19/23	NHS	New England Aquarium
1/6/24	Model UN Conference	Seekonk High School
1/11/24 - 1/14/24	Quebec Field Trip	Quebec
1/19/24	Rockets 2 Rockets	Horgan Arena
1/27/24	NHS	Edward Kennedy Institute
2/17/24	Science Olympiad Meet	UMass Amherst
3/3/24	Rockets 2 Rockets?	Polar Plunge @ Polar Park
3/8/24 - 3/10/24	Ski Club	Sugarloaf Mountain
3/30/24	Model UN Conference	Concord Academy
4/24/24	Class of 2026	Level 99
5/28/24	Class of 2024	Brownstone Adventure Sports Park
10/12/2023	8th Graders	Freedom Trail Boston
10/13/2023	8th Graders	Freedom Trail Boston
11/1/2023	7th Graders	Quabbin Reservoir
11/16/2023	8th Graders	Patriots Place
11/17/2023	8th Graders	Patriots Place
12/4/2023	Young Engineers Club	WPI
12/20/2023	7th Graders	Hanover Theatre
1/4/2024	Ski Club	Mt Wachusett
1/11/2024	Ski Club	Mt Wachusett
1/18/2024	Ski Club	Mt Wachusett
1/25/2024	Ski Club	Mt Wachusett
2/1/2024	Ski Club	Mt Wachusett
2/8/2024	Ski Club	Mt Wachusett
2/29/2024	8th Graders	Hanover Theatre
5/17/2024	Music Students	Six Flags
6/7/2024	8th Graders	Cruise Boston
6/10/2024	8th Graders	Canobie
10/24/2023	Hanover Theater & Conservatory(4)	Worcester, MA
3/6/2024	Lowell National Park(4)	Lowell, MA
3/7/2024	Lowell National Park(4)	Lowell, MA
3/8/2024	Lowell National Park(4)	Lowell, MA
3/27/2024	Hanover Theater & Conservatory(3)	Worcester, MA
4/12/2024	Old Sturbridge Village (5)	Sturbridge, MA
TBD	Ecotarium(3)	Worcester, MA
11-7 & 8-2023	Entire School: Auburn Public Library	Auburn
11-28-2023	Gr. 1 Acton Discovery Museum	Bryn Mawr School Auburn
12-18-2023	Gr. 1 Acton Discovery Museum	Bryn Mawr School Auburn
5-9-2024	Kindergarten: Davis Farmland	Sterling
5-23-2024	Entire School: Hanover Theatre	Worcester
6-6-2024	Gr. 2 Southwick's Zoo	Mendon

11/13/23 & 11/14/23	Gr. K,1,2 Auburn, Public Library	Auburn, MA
Gr K,1,2	Gr. K,1,2 Hanover Theatre	Worcester, MA
AHS	AMS	SWIS
Bryn Mawr	Pakachoag	